



Advanced Open Workbench

Project Portfolio Consulting Group (PPCG) offers beginner and advanced training on all CA Clarity™ PPM modules and capabilities.

INTENDED AUDIENCE

Advanced Open Workbench is designed for Project Managers and Project Office staff that will be using Open Workbench in conjunction with CA Clarity PPM to plan and control projects.

COURSE GOAL

To address the more complex scheduling and analysis challenges encountered in today's multi-project environment.

PREREQUISITES

Completion of PPCG's *Introduction to Open Workbench* class (or equivalent) and at least six months hands-on experience with Open Workbench outside of the classroom.

OBJECTIVES

Upon successful completion of the course, the participant will be able to:

- Develop customized views and highlights that allow you to more effectively read, analyze, and report project information.
- Use advanced scheduling techniques to affect project schedules.
- Gain a better understanding of the use of Open Workbench in a multiple project environment using Master/Subprojects.
- Create external (project to project) dependencies.
- Use Open Workbench to support Earned Value Analysis (optional).

COURSE STYLE AND CONTENT

This course is designed as demonstrations and discussions followed by structured exercises for each subject. This gives each participant an opportunity to practice what they've just learned, and encourages them to apply this understanding to real-world project plans.

DURATION

One Day. The class starts at 9:00 a.m. and finishes at approximately 4:30 p.m. with a break for lunch. Prompt arrival is essential.

MAXIMUM CLASS SIZE

Class size is limited to 10 participants with one Instructor. Each participant must have their own workstation.

TRAINING SETUP REQUIREMENTS

- All computers must meet the following minimum requirements: 1 GHz Pentium III with 512 MB Memory and 40 MB free space (for course files). Operating System must be Microsoft Windows 2000 Professional SP4, Windows XP Professional SP2, or Windows Vista. Supported browsers include Internet Explorer 6.0 SP1 (or higher) and Firefox 2.0 (or higher). Instructor's computer must have Microsoft PowerPoint installed.
- Customer will provide a projection device, flip charts and markers.
- PPCG will provide projects, views and instructions needed for classroom setup.
- Customer will be responsible for installing Open Workbench, Sun Java Runtime Environment (JRE), and the PPCG-supplied training files on each computer in the classroom at least one day prior to the start of class.
- Training will utilize "standard" Open Workbench with external project files (.rmp files). Access to a Clarity training environment is not required.

FOR FURTHER INFORMATION

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